



GPP2ADRION

QUESTIONNAIRE FOR A STAKEHOLDER INTERVIEW
Green and Circular Public Procurement (GPP and CPP)

STAKEHOLDER INFORMATION AND CONTACTS

Organization (name, title, website):	
Sector: (Public / private)	
Name of the interviewee:	
Contacts (email) of the interviewee:	

Section 1: State of the Art

A) Awareness and Knowledge of Circular Economy

1. How familiar are you with the concept of circular economy?

- Very familiar**
- Somewhat familiar**
- Not familiar**

Comments:

2. 3 key words that describing the concept of circular economy:

-
-
-

3. Have you ever experienced circular economy principles as part of the public procurement?

- Yes**
- No**
- Not sure**

Comments:

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4. With regards to introducing or supporting circular economy principles into your work, has your organization ever provided (Yes or No):

- a) information:
- b) training:
- c) measures:
- d) reporting:
- c) other sources (which):

Comments:

5. Have you attended or participated at any training or other events to introduce or support circular economy into your work, business, activities?

- Yes
- No
- If yes:
 - who organized or initiated it?
 - Was it in your country?
 - Was it in other county? Which?

6. Would you agree that circular economy principles are well understood within organizations (public and private) in your country?

- Yes
- Partially
- No

Comments:

B) Regulatory Framework

2. Are there any specific national or regional policies that guide green and circular public procurement in your country?

- Yes (please, briefly describe and share the link, if possible)
- No

3. Are procurement officers required to include circularity or sustainability criteria in tenders?

- Yes, mandatory in general
- Yes, mandatory, but only for selected products and services
- Voluntary
- Not at all

4. Name authorities in charge of GPP and CPP in your country?

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Please, share the link if available.

- 5. Any other sources where you can get information about the CPP – national or international level? Please, describe shortly and share the link, if available.**

C) Implementation

- 6. How integrated are green and circular public procurement practices in organizations (private or public) in your country?**
- Fully integrated
 - Partially integrated
 - Not integrated
- 7. List official tools or resources that are available or used to evaluate suppliers based on circular or green criteria:**
- 8. Have there been any initiatives for green or circular public procurements in your country driven by EU projects or other instruments? Please, list them and shortly describe them (links).**

D) Best Practices

- 9. Please, share an example of a successful green or circular public procurement initiative in your country?**
Describe it briefly or share the link.
- 10. What key factors contributed to the success of this initiative (why was the initiative successful):**
- Personal initiative
 - Regulatory framework
 - EU tender criteria
 - Others

E) Capacities

- 11. Does your organization have the necessary skills and knowledge to implement green and circular public procurement effectively?**
- Yes

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- Partially
- No

12. **Are there specific roles or teams dedicated to supporting GPP and CPP within your organization? Who is responsible for this task – function and position in the organization?**

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Section 2: Benchmark Analysis

F) Comparative Practices

13. **Are you aware of organizations (public or private) that excel in green or circular public procurement?** Please, share the link or briefly describe the practice.
14. **Are you aware of any private initiatives or practices on circular procurement (even if not implemented)?** Please, list them.
15. **What specific practices or strategies do you find most inspiring or applicable from these cases?**

G) Regulatory Comparison

16. **How does your national or regional regulatory framework compare to those of other countries or regions recognized as leaders in GPP (Green Public Procurement) and CPP (Circular Public Procurement)?**
17. **Which are the policies or guidelines in other regions that you would like to see adopted in your country?** Please, list them.
18. **Which areas, sectors, processes or groups of products/equipment are the most relevant and should be considered as the priority field for implementing CPP?**
 - Building environment
 - Public transportation
 - Food
 - Textile
 - Plastic products and equipment
 - Electric and electronics equipment
 - Others:Please, explain, why:

H) Performance Metrics

19. **Are there measurable outcomes (e.g., cost savings, environmental impact) associated with GPP and CPP practices in your organization?**
 - Yes (please, explain, provide links, if available)
 - No

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20. What KPIs or metrics are most commonly used to evaluate the success of green and circular procurement in your sector?

21. Are there any KPIs on CPP at national or city level that you are aware of?

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Section 3: Gaps, Barriers, and Challenges

I) Regulatory Framework

22. Which are the gaps in the current regulatory framework that hinder the adoption of green and circular procurement?

23. What additional policies or legal measures would help overcome these gaps?

J) Implementation

24. What are the biggest challenges your organization faces in implementing green and circular procurement?

- Lack of knowledge
- High costs
- Insufficient supplier options
- Resistance to change
- Other (please, list and explain)

25. How often are tenders cancelled or delayed due to difficulties in meeting green or circular procurement criteria? Can you give an example?

K) Capacities

26. What skill or knowledge gaps exist within your team regarding circular and green procurement?

- Understanding Circular Economy Principles
- Knowledge of Green and Circular Procurement Regulations
- Lifecycle Cost Analysis (LCA)
- Integration of Circular Criteria in Tenders
- Supplier Evaluation and Engagement
- Monitoring and Reporting
- Technology and Digital Tools
- workflows.
- Collaboration and Stakeholder Engagement

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- Circular Business Models
- Financial Analysis of Circular Investments
- Risk Management in Circular Procurement
- Communication and Advocacy

27. What specific tools, technologies, or resources are currently missing but would support effective implementation?

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Section 4: Opportunities

L) Strategic Priorities

28. How can green and circular procurement contribute to achieving broader organizational or public policy objectives?

29. What opportunities do you see for expanding green and circular procurement practices within your organization?

M) Capacity Building

30. What additional training, resources, or tools would be most beneficial for improving GPP and CPP practices? (you can choose more and add)

- Policy and Regulation Familiarization
- Workshops on GPP and CPP Principles
- Capacity-Building Programs
- Supplier Engagement and Evaluation Training
- Stakeholder Collaboration and Communication
- Guidelines and Manuals
- Case Studies and Best Practices
- Funding Opportunities
- Lifecycle Assessment (LCA) Tools
- Sustainability Criteria Checklists
- Procurement Platforms with GPP Integration
- KPIs and Metrics Dashboards
- Other (comments):

31. Are there partnerships or collaborations (e.g., with NGOs, industry leaders, EU initiatives) that could support capacity-building efforts?

N) Scaling Best Practices

32. What successful practices from your organization or others could be scaled or adapted across sectors or regions?

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33. How can communication and collaboration between stakeholders be improved to promote green and circular procurement and scale best practices?

O) Collaboration and Innovation

34. What are the opportunities (on general and for public-private partnerships) to advance GPP and CPP initiatives?

- Co-development of sustainable products and services
- Shared investment in circular infrastructure
- Joint innovation programs
- Supplier development programs
- Knowledge and capacity building
- awareness and advocacy campaigns
- funding and grant opportunities
- data sharing and transparency initiatives
- green certification and standardization
- collaborative pilot projects
- development of digital procurement platforms

35. What role do innovation and new technologies play in supporting circular procurement?

- Facilitating Lifecycle Analysis (LCA)
- Enhancing Product Design for Circularity
- Optimizing Resource Efficiency
- Enabling Reverse Logistics
- Supporting Transparency and Traceability
- Scaling Circular Business Models
- Automating Procurement Processes
- Transforming Waste into Resources
- Improving Material Efficiency
- Advances in composite materials enhance recyclability and reuse.
- Boosting Collaboration and Knowledge Sharing
- Supporting Policy Implementation
- Enabling Energy Efficiency

36. What role would your organization be prepared to take to advance GPP and CPP in your country?

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- Develop and implement policies, laws, and regulations to mandate or encourage GPP practices.
- Set minimum environmental criteria for public procurement contracts.
- Offer specialized training programs for procurement officers on GPP principles, tools, and methodologies.
- Build awareness of circular economy practices and lifecycle analysis (LCA).
- Develop green and circular products and services to meet GPP criteria.
- Innovate tools and platforms that streamline GPP processes (e.g., lifecycle analysis software, traceability systems, monitoring, reporting).
- Provide grants, loans, and subsidies to support green procurement initiatives
- Jointly develop and implement GPP-focused projects and solutions.
- Take the role as the national contact point for GPP and CPP.
- Others:

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